

## JOB POSTING

**Position Title:** Case Manager (Ukrainian speaking)  
**Department:** Resettlement Services  
**Job Type:** Full-Time

**Job Function:** Provide coordinated, holistic case management services to newly arrived refugees, immigrants and their families. Help clients apply for public benefits, attend health screening and additional medical appointments as needed; refer to other RefugeeOne programs and outside services as needed; provide follow up on self sufficiency plans; apply for other benefits as applicable; and assist clients in successfully transitioning to life in Chicago.

**Experience:** Case management and inter-cultural experience helpful.

### Requirements:

- Bachelor's degree or equivalent
- Fluent written and spoken Ukrainian
- Exceptional organizational and interpersonal skills
- Cross- cultural experience;
- Strong computer skills, including Microsoft Office, Outlook, Word, and Excel;
- Ability to work under pressure and multi- task;
- Use of a car and clean driver's license

### COVID 19 vaccination required

**Salary:** Competitive plus excellent benefit package

**To apply, send resume and cover letter to Jan Douglas, at [jdouglas@refugeeone.org](mailto:jdouglas@refugeeone.org)**