

English Language Training Program Teaching Intern Position

Organization

RefugeeOne, located in Chicago's Uptown neighborhood, has a national reputation for its success in helping refugees fleeing war, terror, and persecution to build new lives of safety, dignity, and self-reliance. RefugeeOne has a remarkably diverse staff of 44 people who collectively speak 35 languages. RefugeeOne has been resettling refugees in the Chicago area since 1982. For more information, visit www.refugeeone.org.

Position

Gain teaching experience by leading an Adult ESL class through RefugeeOne's English Language Training Program. All students are clients who have recently resettled in Chicago. With support of the English Language Teacher, teaching interns lead instruction for one class, four days a week. In addition to their classroom responsibilities, interns will assist with placement testing and registration, and document student progress. Interns receive coaching and professional support in weekly meetings with the English Language Teacher. This is a great opportunity for anyone interested in teaching English to non-native speakers, in the United States or abroad.

Qualifications

Ideal applicants will have an interest in education and some experience with ELL or TESOL. Tutors and future teachers are encouraged to apply. Speaking abilities in Arabic, Burmese, Swahili, Spanish or French are preferred but not necessary. Must have strong interpersonal skills and the desire to help adults pursue English education.

Responsibilities

- Instruct one class four days a week
- Use existing curriculum to plan daily lessons
- Assess and track student progress
- Assist with placement testing and registration
- Support students as they adjust to life in Chicago

Commitment

Since they are responsible for a class, teaching interns are expected to commit to teaching a minimum of one 12-week term.

Term 1: January – March

Term 2: April – June

Term 3: July – September

Term 4: October – December

Classes are held Monday-Thursday, 2 hours each day. Interns may choose to teach 9:00-11:00, 11:00-1:00, or 1:00-3:00. Interns are asked to commit a minimum of 12 hours a week, 8 hours of teaching time and 4 hours for lesson planning, administrative work, and team meetings.