



refugeeone.org

English Language Training Program Adult Education Intern

Organization

RefugeeOne, located in Chicago's Uptown neighborhood, has a national reputation for its success in helping refugees fleeing war, terror, and persecution to build new lives of safety, dignity, and self-reliance. RefugeeOne has a remarkably diverse staff of 44 people who collectively speak 35 languages. RefugeeOne has been resettling refugees in the Chicago area since 1982. For more information, visit www.refugeeone.org.

Position

Gain valuable experience working in a not-for-profit organization as an Adult Education Intern. Reporting to RefugeeOne's English Language Teacher, the intern will conduct English assessments with newly arrived adult refugees and place them into the appropriate level class. Other tasks include updating a directory of English Language and Vocational Training in Chicago, referring clients to English classes and childcare programs in the community, accompanying clients for registration off-site, completing necessary documentation, and assisting the English Language Teacher with clerical work. This position requires a minimum of 8 hours per week, with at least 2 hours on Fridays. The intern can set their own hours, but they must be consistent from week to week.

Qualifications

Ideal applicants will have an interest in education and some experience with ELL or TESOL. Tutors and future teachers are encouraged to apply. Speaking abilities in Arabic, Burmese, Swahili, Spanish or French are preferred but not necessary. Must have strong interpersonal skills and the desire to help adults pursue English education.